

## **Minutes of the weekly meeting held on Tuesday 05<sup>th</sup> August 2016**

**Location:** RWA Office, 11<sup>th</sup> floor, Prakashdeep Building

**Date:** 05th Aug 2016

**Time:** 5:00pm to 6:30pm

Mr. Ashok Kumar Jain- President (Flat No.-302)

Mr. Ravi Sharma- Vice President (Flat No. -1007)

Mr. Tarun Vohra- Jt. Secretary (Flat No. 105)

Mr. Balbir Mehta- Member (Flat No. 710-11)

Mr. Lokesh Kumar - Member (LB-11)

Mr. Kailash- Member (UB-05)

Mr. Arun Jain- Member (Flat No. 507)

Mr. Anil Arora- Member (Flat No. 1109)

### **Agenda of meeting and further Discussion & Decisions.**

**1. Discussion on Power/Energy Audit for 2014 & 2015.**

- Decision pending.

**2. Building's Structural Audit and further action towards rehabilitation/ retrofitting work in the building.**

- Final report has been circulated to all members for their review and suggestion, in this subject to discuss further towards rehabilitation/retrofitting of the damaged/affected area of building and as per the report submitted by structural auditor M/s P. Arora & Associates they have mentioned very serious problem and recommended for immediate action in few areas like terrace exterior wall, pillars and basement area columns & water proofing of floors. Members have taken the reports very seriously decided to call structural engineer to make further plan to initiate the rehabilitation project ASAP.

**3. All five DG set B-Check (Servicing) is due.**

- Quotation under discussion, as per members discussion towards taking cost benefits we should check with our nearest building association i.e. Ansal Bhawan before making final decision.

**4. Billing Software.**

- Work is under progress, advance payment of Rs. 76,500/- has been given to the M/s ASG Software Pvt. Ltd.

5. **Repairing of DG self starter;** vendor has given the estimate for self starter repair is Rs. 11535/-
- Members discussed and suggested to re-negotiate the price if possible or else we should check with nearest building association i.e. Ansal Bhawan to give their vendor name and nos. to cross check the price.
6. **Car Top Balustrade to be installed on the rooftop of elevators (KONE Make)**
- Under discussion, kept on hold.
7. **Facility Management Agencies called to take over the building Facility and maintenance.**
- Kept on hold as Profac Management has committed to improve their services along with timely payment to staff and their vendors.
8. **C.A. WORK STATUS (Will be initiated by 6<sup>th</sup> Aug 2016)**
- i) Up to 31<sup>st</sup> March provision balance sheet. (Already mailed to RWA Members), it needs to discuss by members with CA.
  - Awaiting CA response after submission of Mr. Arora observations
9. **Water proofing work for roof top.**
- It was discussed and decided to initiate this work after submission of building structural audit report.
10. **Water level controller to be installed in side of all 5 nos. water tanks.**
- It was discussed and decided to initiate this work after submission of building structural audit report.
11. **DG installed on the roof top; its canopy's ceiling got damaged and needs repair/replacement.**
- It was discussed and decided to initiate this work after submission of building structural audit report.
12. **Exterior walls and parking area needs structure repairing & painting.**
- It was discussed and decided to initiate this work after submission of building structural audit report.

**Next meeting to be held on 27<sup>th</sup> August 2016**